



WARDI Relief and Development Initiatives

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Terms of Reference

On boarding private veterinary service provider to create linkages and capacitate PVPS and CAHWS in South West State along the transhumance corridor

Tender reference #: WARDI/Care - AART -2025 -Veterinary Service

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1. About WARDI

WARDI is a national non-governmental organization in Somalia with operational presence across six regions in South Central. Founded in 1993 and fully registered with the Federal Government of Somalia, WARDI's mission is to provide dignified support to people affected by crises to enable them lead a dignified and prosperous life. WARDI has offices in Mogadishu, Jowhar, Afgoi, Wanlaweyn, Beletweyne and Buloburte in South Central as well a liaison office in Nairobi. WARDI specializes in responding to humanitarian emergencies, bridging the gap between crisis and resilience as well as long-term developmental projects with a track record in implementing high-quality health and nutrition, food security and livelihood, education, protection, and WASH interventions. Our programming has the distinct attributes of applying a bottom-up approach that puts the communities, local authorities, and governments (National and Federal states) we work with at the center of our programs.

2. Project Overview

Anticipatory Action and Climate Resilience Along Transhumance Corridor in Somalia (AART) is a DANIDA-financed multi-sector project to support Somalia's recovery and build national resilience to recurrent natural disasters.

AART's primary focus is on monitoring and supporting pastoral communities' migration routes during both normal and crisis periods. The project works to establish resources and infrastructure that can be utilized as needed to provide access to animal health services, water sources, and temporary resting camps along the migration routes.

Since its launch, the AART project has made significant progress in implementing measures to address the impact of climate change. Given the increasingly severe droughts and flash floods in pastoral communities, the AART seeks to accelerate its intervention in the most common migratory routes in the Southwest state of Somalia. The focus is on enhancing access to early warning information, improving livestock health services, and ensuring adequate water resources along the migratory routes connecting lower Shabelle, Bay, and Bakool. This targeted approach aims to facilitate the swift recovery of the affected communities along these critical migratory corridors.

The immediate and rapid implementation of AART is to ameliorate the current high levels of climate risks experienced by many pastoral households in Somalia. The main goal of the project is to mitigate the adverse effects of climate change and enhance the resilience and social cohesion of vulnerable groups such as displaced populations and host communities, it is essential to improve protective measures. This includes preventing further displacement due to climate change. Additionally, it is crucial to provide livelihood recovery and technical advice packages to small-scale agro-pastoralist, nomadic pastoralist, and riverine agriculturalist communities in the most food-insecure rural areas. This support should be facilitated using an "inputs for assets" modality where appropriate, and unconditionally in cases of immediate need.

The livestock industry is the most significant contributor, with over 50% of the target communities depending on livestock for their livelihood in South-west state. As a result of the current severe flooding and projected droughts, it is expected that a large population of pastoralists to migrate from wet-season grazing areas to dry-season grazing areas along river Shabelle. Hence, this mass migration is expected to increase vulnerabilities of livestock disease outbreaks and expose livestock to vector-borne related diseases. The episode will significantly impact the livestock market, which is already affected by low prices due to deteriorating body conditions and low food availability and production in the affected communities. By effectively tackling the challenges mentioned above, AART aims to enhance accessibility to animal health services. This will be achieved by creating a pool of private veterinary pharmacists distributed across the transhumance migratory corridor through strategically positioned private veterinary service providers. This will:

- I. Protect the key livestock-related assets of crisis-affected communities and

- II. Rebuild key livestock-related assets among crisis-affected communities. Therefore, SomRep and it is IP seek to subcontract a private sector to offer veterinary support and advisory services to pastoral communities.

3. Description of the consultancy

WARDI and CARE plan to enhance pastoralists' access to affordable veterinary services by improving the distribution channels for veterinary services and inputs through private sector engagement and by linking the actors in the veterinary service and product value chains. This will create a continuous supply of veterinary products and financing opportunities for downstream value chain actors via the vendor financing model.

The AART project aims to assist service providers in accessing markets and revitalising the struggling veterinary service and supply sectors. Building upon previous investments by SomRep and Non-SomRep entities, the project seeks to advance trained and supported veterinary service providers in Afgoye, Wanlawayn, and Buurhakaba to the next stage of development. This will be achieved through a vendor financing model that facilitates access to inputs and financial resources.

This approach will connect veterinary service value chain actors with large national-level importers and product and service suppliers, providing better access to quality products and finance through loans. The service provider is expected to map downstream value chain actors in Afgoye, Wanlawayn and Burhakaba, offer a tailor-made solution to identified actors, provide one-on-one technical support, provide in-kind loans to identified downstream value actors, and provide continuous training and coaching for 3 months.

4. Scope of Work

Conduct PVP and CAHWS mapping along the transhumance corridor through:

5. PVP and CAHWS mapping

To identify the current Private Veterinary Pharmacies (PVPs) and Community Animal Health Workers (CAHWs) along the transhumance corridor, the selected private veterinary service provider company should actively participate in and conduct a preliminary mapping of PVPs and CAHWs at the target location. This mapping will help identify the existing PVPs and CAHWs in the target areas and assess the need to establish new PVPs along the transhumance corridor. Additionally, the contracted company will evaluate the capacity gaps of the existing PVPs and CAHWs, identifying the type of support required.

6. Provide one-on-one technical support.

The selected private service providers are expected to conduct one-on-one technical support for the existing PVPs and CAHWS, provide personalized support, expert guidance, and practical training and establish long-term relationships with PVPs and CAHWS along the transhumance corridor.

7. Supply Veterinary Drugs and kits to PVPS and community animal health workers.

To avoid the common issue of a one-size-fits-all approach and tailor our support to the specific needs of each PVP and CAHW, the project will embark on a one-on-one technical support approach and provide individualized technical support to PVPs and CAHWS along the transhumance corridors. This will be informed by the individual needs assessment reports produced during the one-on-one technical support.

8. Provide 5% of input loan to PVPS and CAHWS

To develop a sustainable, long-term relationship and business partnership for the PVPs (Pastoralist Vulnerable People) and CAHWs (Community Animal Health Workers) along the

transhumance corridor, the chosen private service provider is expected to offer a 5% loan for the inputs provided to the PVPs and CAHWS in the specified target locations.

9. Expected Outcomes (Key Results Expected / Key Deliverables)

- ❖ Inception Report on the progress of the activities.
- ❖ Mapping report
- ❖ One-on-one technical support report (individualized needs report)
- ❖ Training reports,
- ❖ Evidence of loans provided to PVPs
- ❖ Sales voucher
- ❖ Input provision report

10. Activities

- ❖ Identification of existing PVPs and CAHWS
- ❖ Provision of one-on-one technical support to existing PVPs and CAHWS
- ❖ Establishing new PVPs and CAHWS in areas along the transhumance corridor
- ❖ Training of PVPs and CAHWS
- ❖ Provision of input
- ❖ Provision of loans to PVPs
- ❖ Conduct an initial gap analysis

11. Project Timeline

The Duration of the assignment is 3 months.

12. Ethical Requirements

AART team will guide how the activity will be implemented to ensure the consultants abide by child-safeguarding principles.

13. Mandatory Requirements

- Firm profile
- Technical proposal (the technical proposal must demonstrate the methodologies, technical expertise of the firm as well as the activity schedule)
- Financial proposal
- Provide a certified copy of a certificate of business registration, Certificate of incorporation, business license or similar document (Companies/Organizations)
- Provide three (3) references from previous clients for similar works.
- Provide two (2) reports on similar activities and training
- Provide PO, contracts, and term sheets showing the implementation of similar activities.

Note - Applicant who will not meet the above mandatory requirement will not be considered for Technical Evaluation.

14. Technical Evaluation by a Technical Team

Applicants will need to have the following experiences and qualifications - as detailed in their Technical Proposal (CV and Portfolio) that are submitted as part of the application:

- 2-3 examples of past activities they have conducted
- 2 Examples of reports on previous similar activity. (needs assessment report, distribution report and training reports)
- Evidence of veterinary drug imports (pro-forma invoices, shipping bills)

- Evidence of quality testing reporting from the manufacturer
- Well-qualified persons in the required field with previous experience with similar jobs with donor' entities and humanitarian agencies.

All applicant Technical Proposals (CV and Portfolio) will be reviewed by a panel of SomRep and AART technical teams to determine:

- If the applicant has the necessary skills and experience to deliver on the Expected Outcomes

15. Financial Evaluation

All bidders are advised to submit the following:

- Technical proposal detailing how to approach this activity
- Financial proposal

16. Application Process

This tender is competitive procedure with negotiation.

Interested applicants who meet the required profile are invited to submit

- I) Technical proposal, including: A suitability statement, an understanding of the TOR, Detailed methodology, and the CV of participating consultants with details of qualifications and experience.
- II) Work plan indicating the activity schedule.
- III) Financial proposal providing cost estimates and consultancy fees. iv. Contacts of three organizations recently contracted you for a similar assignment,
- IV) At least 3 reports of similar assignments, vi) past experiences.

17. Delivery location of the goods/services:

Buurhakaba, Wanlawayn and Afgoye

a. Relevant dates

No	Description	Date / Days
1	Publication / sending date of the call for tender	29/04/2025
2	Deadline for the submission of the first offer	19/05/2025

These dates are fixed by WARDI, **offers submitted after the deadline will not be considered.**

b. Form of the bid

The bid must contain the following documents.

- Firm profile
- Registration
- Proof of previous experience in similar consultancies
- Technical proposal (the technical proposal must demonstrate the methodologies, technical expertise of the firm as well as the activity schedule)
- Financial proposal

Bids must comply with formal requirements; the following bids will be excluded from the tender process:

- Bids received after the submission deadline.
- Bids in which changed entries made by the tenderer are not beyond reasonable doubt
- Bids in which changes and/or additions were made to the tender documents
- Offers without prices.
- Unauthorized alternative offers

In the case that certain documents may be missing from the offer:

☐ The bid will be excluded from the evaluation process.

☒ The tenderer will ask the bidder to complete its offer in 3 days after notification by WARDI. If the offer is still incomplete after this deadline, the offer will be excluded from the evaluation process.

All types of documents related to the economic evaluation of the offer on the basis of the award criteria cannot be submitted or completed after the deadline for the submission. Offers missing such documents will be excluded from the tender process.

c. Instructions for the bidder

- All correspondence and documents related to the quotation procedure, contracts, and reporting must be made in English.
- All bids must be submitted to procurement@wardi.org
- Please send all further questions and inquiries to the following address procurement@wardi.org with the subject of tender inquiries.
- To maintain equal treatment among the bidders, all questions and answers asked before the submission deadline will be transferred to all applicants.
- The price of the offer must be indicated in USD. They should be divided into net prices and prices with all taxes and fees.
- Prices must be valid and fixed for a period of 14 days from the deadline of the offer submission.
- All submitted offers are final; no modifications will be accepted after its submission.
- This RFQ does not commit WARDI to enter into any contract or agreement for products or services with any supplier responding to it.
- The bidder can withdraw and change its offer at any time until the deadline for the submission. All offers submitted at the moment of the submission deadline are final.
- An Award of a Purchase Order (PO)/Contract: a PO/Contract will be awarded to the bidder with the most economic bid (price and technical qualifications). The successful bidder will sign a PO/Contract with the General Conditions of Contract for Procurement of Goods or Services.
- Evaluations of Quotations: Only complete bids that include full documentation will be evaluated and bids that don't fulfil all requirements listed will be excluded from the evaluation.
- The process will be a competitive procedure without negotiation. WARDI also reserves its right to accept an offer without prior negotiation.

18. Requirements for the bidder / Eligibility of the bidders

Bidders must meet these eligibility criteria to be considered for the award:

No	Description
1	Company Profile
2	Registration from district or regional authority
3	Previous experience previous awards or Contracts (Minimum two)
6	Financial Capacity (Bank statement) (Optional)

Bidders, who do not meet these criteria, will be excluded from the procedure.

Additionally, bidders can be excluded at any time if it comes to the attention of WARDI that a person whose conduct is attributable to the company has been convicted of a crime by a court of law or if a fine has been imposed by a court of law on the company for a criminal act.

19. Evaluation process

a. Other exclusion criteria

The offer will be excluded from the procedure, if:

1. It does not include all the documents as listed in 4. a, and b., and is therefore incomplete
2. The bidder does not meet all the criteria listed in 5., and is therefore not eligible for this tender.

b. Award criteria

The Award criteria will be based on the following criteria;

No	Description	Weight
1	Best Technical proposal profiles, registration and past experience	40%
2	Lowest financial offer/quoted	60%

The successful bidder will be informed in writing through a Notification of award that its tender has been accepted. Through this notification, the contract is concluded and becomes legally effective.

7. Terms and conditions

a. The contract

By submitting your offer, you agree to its terms. Divergent contractual conditions such as delivery periods, payment modalities, etc. are inadmissible and cause the exclusion of the bidder. The conclusion of the contract occurs at the award of the bid. The signing of the contract, done after the award of the tender, is only a matter of formality.

b. (For the delivery of service) Defects

In the event of delivery of defective or inadequate products or services, the tenderer shall be obliged to replace them within a maximum of two weeks from the date of detection of the defect and the tenderer shall be obliged to bear all costs of analysis and destruction of the defective products. The customer/organization, in turn, undertakes to report any defects to the contractor without delay after becoming aware of them.

c. Cancellation or modification of the procedure

Changes to deadlines or the ToRs, as well as a transfer back to a previous state of the procedure, are possible at any time.

A cancellation, transfer back or modification to the procedure is possible at any time and may occur for example if:

- The bidding procedure has been unsuccessful, for example, if no Technically or financially worthwhile quotations have been received or there has been no response at all,
- The economic or technical parameters of the project have been fundamentally altered,
- exceptional circumstances or force majeure render normal performance of the project impossible or all technically compliant quotations exceed the financial resources available,
- There have been irregularities in the procedure, in particular, if these irregularities have prevented a fair competition

In the event of the quotation procedure's cancellation, WARDI will notify the contractors. If the quotation procedure is canceled before any bid has been opened, the sealed envelopes will be returned, unopened, to the contractor.

In no circumstances is WARDI liable for damages, whatever their nature (in particular damages for loss of profits) due to the modification of the procedure or the cancellation of a bid, even if WARDI has been advised of the possibility of damages. The publication of a procurement notice does not commit WARDI to implement the program or project announced.