

Invitation to Tender (ITT): Procurement and Supply of Renewable Energy Start-Up Kits for Trained Youth Beneficiaries under the EU IMPACT Project

ITT Ref NO: WISOM/JUNE/017/2026

INTRODUCTION

Windle International Somalia (WISOM), in consortium with Save the Children, ADRA and Shaqadoon, is implementing the Innovative Measures for Productive and Climate-Resilient Transformation (IMPACT) Project, funded by the European Union (EU). The project aims to enhance economic resilience, promote sustainable livelihoods, and improve employment opportunities for youth and vulnerable populations through skills development, entrepreneurship support, and climate-smart interventions.

As part of the project's efforts to strengthen employment and self-employment opportunities within the renewable energy sector, Windle International Somalia intends to procure and distribute renewable energy start-up kits to graduates who have successfully completed renewable energy technical training under the project.

Windle therefore, invites qualified, reputable, and experienced suppliers to submit sealed bids for the Procurement and Supply of Renewable Energy Start-Up Kits for 380 Trained Beneficiaries.

OBJECTIVE OF THE ASSIGNMENT

The objective of this assignment is to procure and supply quality renewable energy start-up kits that will enable trained graduates to establish or strengthen their income-generating activities and provide renewable energy installation, maintenance, and repair services within their communities.

The intervention seeks to facilitate the transition of trained youth from skills acquisition to productive employment and entrepreneurship while contributing to the growth of the renewable energy sector in Puntland.

SCOPE OF THE ASSIGNMENT

The successful supplier shall be responsible for:

Supplying renewable energy start-up kits in accordance with the specifications provided in the tender documents.

- Ensuring that all supplied items are new, genuine, and of high quality.
- Packaging, handling, and transporting all items safely to designated delivery locations.
- Coordinating delivery schedules with Windle and project stakeholders.
- Supporting inspection and verification of supplied items during delivery.
- Replacing any defective, damaged, or non-compliant items identified during inspection.
- Providing product warranties and user manuals where applicable.

A: TASK

Windle International Somalia hereby invites qualified and eligible bidders to submit their proposals for the supply and delivery of a Refrigerated Pickup Truck, in accordance with the specifications **outlined in annex A attached to this document.**

REFERENCE NUMBER	DESCRIPTION	Quantity	Delivery Location(s)
WISOM/JUNE/017/2026	Purchase and supply of RE startup kits (Attached Annex description)	380	Galkayo, Garowe, Burtinle, Goldogob, and Dahar

B: BIDDING INSTRUCTIONS AND REQUIREMENTS

1. Bid Submission

- Each bidder may submit only one bid, either individually or as part of a joint venture. Multiple submissions will result in disqualification.
- Joint venture partners shall be jointly and severally liable for contract execution.
- All bids must be typed or written in indelible ink, signed by an authorized representative, and initialed on all amended pages.

2. Site Visit

- No site visit required.

3. Bid Preparation Costs

- All costs related to bid preparation and submission shall be borne by the bidder. WISOM will not be liable for any such expenses.

4. Clarifications and Addenda

- Requests for clarification must be submitted in writing at least three (3) days before the bid submission deadline on 29th June 2026.
- WISOM will respond to all bidders who obtained the documents, without disclosing the origin of the query.
- WISOM may issue addenda to modify the bidding documents prior to the deadline.

5. Amendments and Corrections

- Bids must not contain unauthorized alterations. Corrections made to comply with WISOM'S instructions or to fix errors must be initiated by the authorized signatory.
- WISOM may extend the submission deadline via an official amendment. All terms will adjust accordingly.

6. Bid Opening

- Bids will be opened without bidder representatives present on or around

7. Evaluation and Clarification

- WISOM may request written clarifications from bidders during evaluation. No changes to bid price or substance will be permitted, except to confirm correction of **arithmetic errors**.

8. Notification of Award

- The successful bidder will be notified via the Notification of Award email before the bid validity period expires. The email will state the Contract Price.

C: EVALUATION CRITERIA.

1. Technical

The bids must satisfy the following conditions among the minimum criteria for evaluation accompanied by the following documentation:

- a. Submit Certified and Valid Copy of a. Business Registration Certificate/Trading License from the Puntland Ministry of Commerce.
- b. Contractor License
- c. Tax Compliance Certificate from the Puntland Ministry of Finance.

- Please combine these certificates into one file for submission.

Submission of Edited or Fake Copies of certificates will lead to disqualification.

(These legal documents (Tax and Registration) earn no points in the evaluation and the supplier who has not submitted these documents will not appear in the evaluation.)

- d. Provide signed copies of contracts as evidence from clients for previous similar size/magnitude job—**Procurement and supply of RE Startup kits** (4 certified copies of contracts delivered within last 5 years).

- Ensure to submit only the relevant pages of the contract's copies.
- Please combine these contracts into one file for submission.

Submission of Edited or Fake Copies of contracts will lead to disqualification.

*(This criterion earns the bidder Twenty (20) points – zero for non-submission). (4*5Points)*

- e. Proof of financial capacity to finance similar magnitude of works undertaken in the last year (12 months certified copies of bank statements that show similar magnitude of transactions you are bidding for and demonstrate a sound transactions track record with minimum inflows and balances in the range of USD30,000 – USD40,000 in deposits and credit.

Submission of Edited or Fake Copies of Bank Statements will lead to disqualification.

This criterion earns the bidder twenty (20) points for balances and deposits from in the range that totals to \$30,000 - \$40,000. 10 points for balances above \$10,000 but below \$30,000. Zero points for balances below \$10,000.

- f. Technical Company Personnel (CVs of Project Manager and CV for Project and Site Engineer showing qualifications and more than 5 years' experience in similar projects. *(This criterion scores the bidder ten points – zero for non-submission).*
- g. Project Work Plan for full completion. This criterion scores the bidder **ten points**. *Bidders to compete on best and most realistic time to completion.*
- h. Bids shall remain valid for the period specified in the Bidding Data (90 Days). WISOM may request that the bidders extend the period of validity for a specified additional period. The request and the bidders' responses shall be made via email. A Bidder may refuse the request in which case he may withdraw his bid without penalty. A Bidder agreeing to the request will not be required or permitted to otherwise modify the Bid.

The above criteria will be given a weight of 60% of overall evaluation score.

2. Financial

The financial proposal nearest to the costed/budgeted/QS/engineers BoQ will be awarded the maximum commercial criteria weighted score of 40%.

THE BOQ MUST BE SIGNED AND STAMPED ON ALL PAGES

The reason for this criterion is that tenders that are too far below the engineers' BOQ estimate are likely to compromise on the quality expected, while those that are too far above the engineers' estimate (EE) would exceed the available budget for the works. The Financial Evaluation for the Desired Bid Price (DBP) will be based on the following Formula (from) which a percentage variance will be worked:

$$DBP = \frac{(Engineer's Estimate - Bid Price)}{Engineer's Estimate} (\%)$$

Consequently, the financial scoring will be as follows:

- Bid price of more than 10% variance below engineer's estimate, - 0 points.
- Bid price of more than 10% at variance above engineer's estimate, - 0 points.
- Bid price between 0% and 5% variance below engineer's estimate, will score a base of 35 points plus % variance below the EE (i.e. =35% + additional % saving to total a max of 40 points).
- Bid price of between 6% and 10% variance below engineer's estimate, will score a base of 30 points plus % variance below the EE (i.e. =30% + additional % saving to total a max of 35 points).
- Bid price between 0% and 5% variance above engineer's estimate, will score a base of 35 points minus % variance below the EE (i.e. =35% + additional % over the EE to total a max of 35 points).
- Bid price between 6% and 10% variance above engineer's estimate, will score a base of 30 points minus % variance above the EE (i.e. =30% + additional % over the EE to total = 30 points).

All Capability and Commercial Criteria will be weighted accordingly to reflect their importance. ***The Commercial Criteria will account for at least 40%.***

The Capability Criteria will account for up to 60% of the score.

Further Information to bidders:

Currency of offer should be strictly in US Dollars

- Windle does not undertake to pay by letter of credit (LOC) or in advance of work completion.
- Windle reserves the right to accept or reject any offer before the award of a contract, or to cancel the bidding process and reject all offers at any time and is not bound to give reasons for its decisions. ***Canvassing or giving false information will lead to automatic disqualification.***
- Incomplete offers or offers which do not comply with any of our tender conditions will not be considered.
- It is the Agency's policy to keep all tender values in confidence.

D: SUBMISSION AND CONTACT DETIALS

For queries regarding this Invitation to Tender (ITT), Contact the Procurement department via procurement@windle.org (Include ITT Number in the subject line. ***Do not send bids to this email address***)

All quotations shall be submitted via email to **rfq-in-som@windle.org** No physical submissions will be accepted. The deadline for submission is **on Monday 29th June 2026, at 1600hrs** ***Bids submitted after the deadline will not be accepted.***

Approved

7th June 2026

Procurement Unit

